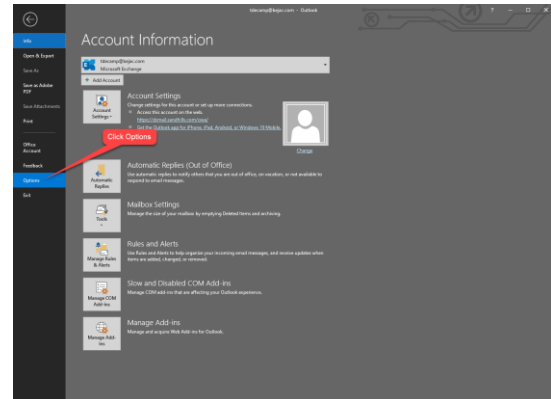
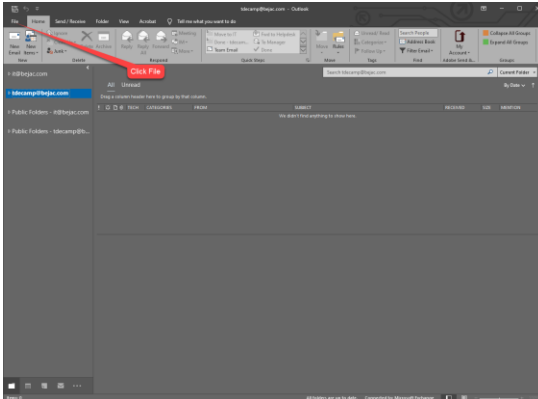


How to Setup your Outlook Signature

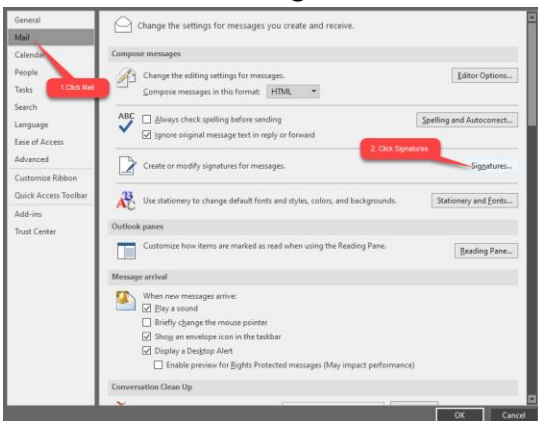
Hi All,

This is a quick guide to show you how to adjust your Outlook signatures after creating your new profile:

- 1) **Open Outlook**
- 2) Click **File > then Options**



- 3) Click **Mail > then Click Signatures**



- 4) Set default E-Mail Account > **Select Account** for **New Messages**, and **Replies/forwards** > Click **OK**

